

**TOWN OF SUGAR CAMP
REGULAR TOWN BOARD MEETING MINUTES
December 19, 2011**

The regular monthly meeting of the Sugar Camp Town Board was held on Monday, December 19, 2011, at 7:30 p.m. in the Sugar Camp Town Hall.

7:15 p.m. Review Vouchers
7:30 p.m. Regular Meeting

ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

*Chairman Scott Holewinski
Supervisor Otto Schoeneck
Supervisor Paul Sowinski
Clerk John Bigley
Treasurer Lisa Jolin
There were 6 Visitors*

2. Verification of Agenda posting and approval of Agenda.

The agenda was posted at the Town Hall, Sugar Camp Enterprises, Lilly Bass Road and Hwy H. on December 15, 2011.

Motion: *Schoeneck / Sowinski ... to approve the agenda. Carried*

3. Approval of the minutes from the last regular monthly meeting and any special meeting not previously approved.

Motion: *... to accept the Regular Meeting Minutes of November 14 , 2011 and Special Meeting on November 17, 2011.. Carried*

4. Treasurer's report.

Motion: *Sowinski/Schoeneck ... to approve the Treasurer's reports with a December 1, 2011 checking and CD account balance of \$ 266,576.75 Carried*

5. Approval of vouchers.

Motion: *Schoeneck / Sowinski ... to approve the vouchers of \$49,451.87 as presented. Carried.*

6. Public Comments: *John O'Melia, candidate for Oneida County Judge introduced himself to the board and public.*

7. Correspondences: Tri-County Council and Edward U. Demmer Memorial Library

Each organization sent letter of Thanks for Town's financial support.

8. Old Business: *None*

9. New Business:

A. Appointment of Poll Workers for 2012 & 2013

Motion: *Holewinski/Schoeneck to approve list as submitted by the Town Clerk. Carried A copy of the list is included with a copy of the minutes*

B. Administrative Review Permit from Richard Cebulak for a tourist rooming house on property at 7854 Chain Lake Road.

Motion: *Schoeneck/Sowinski... that the Town Board has no objection to the Administrative Review Permit from Richard Cebulak. Carried*

C. Preliminary 2 lot certified survey map of Louis Smith for property at 7952 Cty. D.

Motion: *Sowinski/Schoeneck ...that the Town Board has no objection to the 2 lot certified survey map of Louis Smith. Carried.*

D. Timber Dr. Turnaround

No action was taken on this issue. Discussion with the owner on trading town property for property to construct a turn-around, the town would surrender its right a way.

E. Update of town hall roof

Motion: *Schoeneck/Sowinski...to accept the adjusted roof plans. State approval was given for the revised plan. Carried*

F. Crack Sealing for 2012

Motion: *Schoeneck/Sowinski...to accept bid for \$25,000 from Pitlik and Wick, Price to remain the same as in 2011. Carried*

G. 5 Year Road Plan and Blackberry Lane repair status

Motion: *Schoeneck/Sowinski...to leave the 2012 road work as previously approved, to move Blackberry repair to 2013. Carried*

Motion: *Sowinski/Schoeneck ...to accept bid for Board Walk for \$102,861.47 from Pitlik & Wick, work to be completed in 2012. Carried*

H. Polling Place

Issues noted by the Government Accountability Board have been address.

I. Change in Ward Boundaries and Numbering

The Town has received updated Ward map with major changes. Map will be posted during all elections.

J. Humane Officer resignation and appointment

Ed Kuester has resigned as the town's Humane Officer. Scott Holewinski will check with interested persons and will fill the position in January.

K. Working agreements with Town Crew

Motion: *Schoeneck/Sowinski...to increase number of sick days to 12 per year and may accumulate up to 90 day. Carried*

L. Review of budget accounts for end of year

Motion: *Schoeneck/Sowinski...to give Jeff McDonald and Randy Snyder a \$100 year end bonus and Mike Kortenhof and Larry Bauknecht a \$200 year end bonus. Carried*

M. Road Work Report:

Motion: *Schoeneck/Sowinski...to accept report as presented. Carried*

N. Town Hall Report:

Motion: *Schoeneck/Sowinski...to accept report as presented. Carried*

O. Set next Board Meeting date.

Next meeting to be held on January 16th, 2012

10. Motion to adjourn

Motion: *Schoeneck/ Sowinski... to adjourn at 9:15 Carried*

John Bigley, WCMC
Sugar Camp Town Clerk