

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
January 20, 2020
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*

Present: Scott Holewinski

Chris Rhode

Lauren Sowinski

Paul Sowinski

Lisa Jolin

- *There were 16 visitors*

2. Approval of the amended Agenda

- Correction: the agenda was not amended.
- **Motion:** 1. Scott H. 2. Paul S. ...to approve the agenda as posted. Carried.

3. Approval of the minutes from the special meeting held on December 19, 2019

- **Motion:** 1. Paul S. 2. Chris R. ...to approve the minutes from the meeting. Carried.

4. Treasurer's Report

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the Treasurer's Report with an ending balance of \$1,634,646.34. Carried.

5. Approval of vouchers

- **Motion:** 1. Paul S. 2. Chris R. ... to approve the vouchers with a balance of \$1,449,156.34. Carried.

6. Public comments

- a. There was a request that meeting minutes be provided to the public, so they can be reviewed before the board approves them.

7. Correspondences:

- a. Scott H. updated the board on the progress of the ATV trail – DOT approved crossing Hwy 17 at Sugar Ln and using the right of way to the Smith property. This will be a future agenda item.
- b. Update on purchase of two plow trucks – Scott H informed the board that the Town's loan through the Board of Commissioners of Public Lands should be approved at the BCPL's next meeting. To move forward on the production of the two trucks, Scott will give Mike Korten Hof approval to order them when he receives approval from the BCPL.

8. Explanation of zoning districts in the town of Sugar Camp by Karl Jenrich – Oneida County Zoning Administrator

- Karl explained the zoning districts that are present in the town of Sugar Camp
- There were questions and discussion

9. Manure storage ordinance – request of Oneida County in un-zoned areas

- Karl explained the ordinance

- There were public comments and discussion
- **Motion:** 1. Scott H. 2. Chris R. ... the Town of Sugar Camp does not want Oneida County to implement a manure ordinance in the un-zoned area of Sugar Camp. Roll call vote, 3 ayes, 0 nays. Carried.

10. Request to allow less than 7 days for a tourist rooming house in residential zoning districts

- Explanation by Karl that at the moment, tourist rooming houses are not supposed to be rented out for less than 7 days, but there has been a request to allow the property to be rented for less than 7 days, but only one renter can rent within a 7 day time period.
- **Motion:** 1. Scott H. 2. Paul S. ... the Town of Sugar Camp has no objection to the request of renting out tourist rooming houses for less than 7 days, while blocking out 7 days to enforce that only one group/individual rents the property within the 7 day time period. Roll call vote, 3 ayes, 0 nays. Carried.

11. John Bigley's request for redistricting

- Chairman Holewinski asked John if he had the information that was requested at the last monthly meeting, he did not.
- Chairman Holewinski asked John if he found further information regarding the cost of having the referendum question on a ballot, John said he found that it would cost the town \$300. Chairman Holewinski stated that he discovered from the County Clerk that it would cost the town \$500-\$600, plus \$100.00 for advertising it.
- There was a discussion
- Chairman Holewinski requested more information from John, particularly about other towns that have agreed to the referendum. After reviewing additional information, the Chairman will decide if he wants to revisit this item at a future meeting or one of the supervisors could request it as an agenda item for a future meeting.

12. John Bigley's request for a petition for a resolution dealing with corporate election donations.

- John Bigley presented information.
- There were other questions and further discussion
- **Motion:** 1. Chris R. 2. Paul S. ...the referendum question will not be on the ballot for the Town of Sugar Camp for the April 2020 election. Roll call vote, 3 ayes, 0 nays. Carried.

13. Close acceptance of road bids for 2020 road work.

- Bid 1 – Arbutus Drive Section 1 – TRIP Project (.35 miles)
 - i. There was one bid from Pitlik and Wick
- Bid 2 – Arbutus Drive Section 2 – From the end of Section 1 then South to the end of the road (1.37 miles)
 - i. There was one bid from Pitlik and Wick

14. Open 2020 road bids and award to lowest bidder

- Bid 1 – Arbutus Drive Section 1 – TRIP Project (.35 miles)
- The one bid from Pitlik and Wick was read by Chairman Holewinski
- **Motion:** 1. Paul S. 2. Chris R. ... to award the project to Pitlik and Wick for a cost of \$60,901.50 for Arbutus Drive Section 1 – TRIP project. Roll call vote, 3 ayes, 0 nays. Carried.
- Bid 2 – Arbutus Drive Section 2 – From the end of Section 1 then South to the end of the road (1.37 miles)
- The one bid form Pitlik and Wick was read by Chairman Holewinski

- **Motion:** 1. Scott H. 2. Paul S. ... to award the project to Pitlik and Wick for a cost of \$231,611.50 for Arbutus Drive Section 2. Roll call vote, 3 ayes, 0 nays. Carried.
15. A petition for a 35 mile per hour speed zone request on Hwy 17 from County A to County D
 - Gary May presented the petition and information
 - There were other questions and further discussion
 - The board decided not to move forward with the petition
 16. Town policy on street light requests
 - Chairman Holewinski read the new town street light policy that he drafted, which was dated 1-20-2020
 - **Motion:** 1. Chris R. 2. Paul S. ... to adopt the new policy regarding street lights. Roll call vote, 3 ayes, 0 nays. Carried.
 17. Street light requests for Lily Bass Rd and Hwy 17
 - **Motion:** 1. Paul S. 2. Scott H. ... to approve the installation of a street light at that intersection ... roll call vote, 3 ayes, 0 nays. Carried.
 18. Update on purchase of 1-ton fire department truck
 - **Motion:** 1. Scott H. 2. Paul S. ... to approve the quote of \$43,158.00 presented by Fire Chief Jason Goeldner for a 2020 Ford Super Duty. The box from the existing truck will be kept. Authorization was given to Jason to order the truck. Roll call vote, 3 ayes, 0 nays. Carried.
 19. DOT policy regarding snow plowing on intersections of state highways.
 - Chairman Holewinski read the state verification that indicates who should plow which intersections.
 20. Request
 - Mistake when creating the agenda, there is not an item 20.
 21. Approve operator license – pending background check
 - a. Chris Sullivan
 - **Motion:** 1. Paul S. 2. Chris R. ... to approve the operator license if a valid background check is returned. Carried.
 22. Road work/Town Hall report
 - **Motion:** 1. Chris R. 2. Paul S. ... to approve the road work and town hall reports as presented. Carried.
 23. Set the date for the next board meeting, Thursday, February 20, 2020 at 7:30 P.M
 24. Future agenda items
 - a. ATV trail update
 25. Adjourn the meeting at 8:28 P.M.

Lauren Sowinski

Sugar Camp Town Clerk

Notice is hereby given that pursuant to the Americans with Disabilities Act, reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Lauren Sowinski at 715-272-1525 with specific information on your request allowing adequate time to respond to your request.