

TOWN OF SUGAR CAMP  
TOWN BOARD MEETING MINUTES  
January 20, 2025  
**ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION**

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:27 P.M.*
  - i. *Present: Scott Holewinski*
    - a. *Chris Rhode*
    - b. *Lauren Sowinski*
    - c. *Paul Sowinski – arrived after the motion for item 3*
    - d. *Lisa Bauknecht*
- *There were 6 visitors*

2. Approval of the Agenda

- **Motion:** 1. Chris R. 2. Scott H. ...to approve the agenda as posted. 2 ayes. Carried.

3. Closed session to discuss employee benefits

- **Motion:** 1. Scott H. 2. Chris R. ... to go into closed session to discuss employee benefits. 2 ayes. Carried.
- **Motion:** 1. Scott H. 2. Chris R. ... to approve that the employee contracts will no longer state that employees can earn a maximum of 120 hours of sick leave. There will no longer be a maximum. Roll call vote, 3 ayes. Carried.
- **Motion:** 1. Scott H. 2. Paul S. ... to return to open session. Roll call vote, 3 ayes. Carried.

4. Return to open session and announce any motions made during closed session

- *Scott H. announced the motions made in closed session. There was a roll call vote, 3 ayes.*

5. Approval of the minutes from the regular monthly meeting on December 16, 2024

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the minutes. 3 ayes. Carried.

6. Treasurer's Report

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the Treasurer's Report with an ending balance of \$1,779,940.70. 3 ayes. Carried.

7. Approval of vouchers

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the vouchers with a balance of \$1,764,177.38. 3 ayes. Carried.

8. Public comments

- A. None

9. Correspondences:

- A. IRS Issue
  - i. *Scott H. gave update that Dylan from Tom Tiffany's office is still working on this – he gave Lauren an abatement form to complete and return to him to send to the IRS.*
- B. Update on other agricultural grant applications
  - i. *Scott H. gave an update that we did not receive grants for Fire Ln or Spider Lake Rd*

10. Short-term disability insurance policy for Town employees – Missy Widucki, Aflac Agent

- *Missy Widucki explained the policy.*
- *This will be on the agenda next month.*

11. Approve liquor license for Lionheart Industries, DBA Schneider's Pub and Grub Campfire

- **Motion:** *1. Paul S. 2. Chris R. ... to approve the liquor license once the Clerk receives payment. 3 ayes. Carried.*

12. Approve operator license

- A. Stephanie Schneider
- **Motion:** *1. Paul S. 2. Chris R. ... to approve the operator license once the Clerk receives payment. 3 ayes. Carried.*

13. Letter of support for a Broadband equity, access and deployment of (BEAD) grant program

- *Scott H. showed the Board the letter of support that he drafted*
- **Motion:** *1. Paul S. 2. Chris R. ... to approve the letter of support and have Scott send it. Carried.*

14. Board of Commissioners of Public Lands to pay for road construction in 2025 for Rolling Acres Dr

- **Motion:** *1. Chris R. 2. Paul S. ... to approve for the Town Chairman to apply for a loan with the BCPL to pay for the road construction in 2025 for Rolling Acres Dr. 3 ayes. Carried.*

15. Town Hall rental contracts, rates, and guidelines

- *Scott H. had a document typed up for a draft of the contract with new rates and guidelines.*
- *The Board discussed the draft and went over increasing the rates*
- **Motion:** *1. Paul S. 2. Chris R. ... to increase the deposit for non-taxpayers/non-residents to \$300 for a one day rental, and \$600 for a weekend rental, also to increase the fee for non-taxpayers/non-residents to \$1,800 for a weekend rental. 3 ayes. Carried.*

16. Road work/Town Hall report

- **Motion:** 1. Chris R. 2. Paul S. ... to accept the reports as presented. 3 ayes.  
Carried.

13. Set the date for the next board meeting February 17, 2025 at 5:30 P.M.

14. Adjourned at 5:55 P.M.

15. Future Agenda Items

- A. Veteran's Park Signage
- B. Coordinated Comprehensive Plan
- C. Update the 5-year road plan