

TOWN OF SUGAR CAMP  
TOWN BOARD MEETING MINUTES  
February 17, 2025  
**ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION**

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:30 P.M.*
  - i. *Present: Scott Holewinski*
    - a. *Chris Rhode*
    - b. *Lauren Sowinski*
    - c. *Paul Sowinski*
    - d. *Lisa Bauknecht*
- *There were 3 visitors*

2. Approval of the Agenda

- **Motion:** 1. Chris R. 2. Scott H. ...to approve the agenda as posted. 2 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on January 20, 2025

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the minutes. 3 ayes. Carried.

4. Treasurer's Report

- **Motion:** 1. Paul S. 2. Chris R. ... to approve the Treasurer's Report with an ending balance of \$1,893,889.64. 3 ayes. Carried.

5. Approval of vouchers

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the vouchers with a balance of \$1,490,666.81. 3 ayes. Carried.

6. Public comments

- A. None

7. Correspondences:

- A. IRS Issue
  - i. *Scott H. gave update that Dylan from Tom Tiffany's office is still working on this and he will check in with him again tomorrow. Lauren S. completed the form Dylan provided.*
- B. Update on other agricultural grant applications
  - i. *Scott H. gave Lauren S. the completed application to send for the BCPL loan.*

8. Review and possibly act on short-term disability insurance policy for Town employees.

- **Motion:** 1. Paul S. 2. Chris R. ... to set up a 3-month short-term disability policy through AFLAC for the Town employees for approximately \$176 per month total for both employees. 3 ayes. Carried.

9. Approve operator license

- A. Cheyann Sherwood
- **Motion:** 1. Paul S. 2. Chris R. ... to approve the operator license once the Clerk receives the background check consent form and performs a background check. 3 ayes. Carried.

10. Town input on additional chevron arrows on the curve on County D by Pine Lake Rd

- Scott H. provided an email from the County Highway Commissioner stating that the Public Works Committee received a request for additional chevron and arrow signs on the corner of County D by Pine Lake Rd.
- **Motion:** 1. Chris R. 2. Scott H. ... to inform the County that the Town of Sugar Camp has no objections to the additional signage at that location. 3 ayes. Carried.

11. Replace existing 2018 plow truck in 2027

- Scott H. asked Mike K. to see how long it would take to receive a new plow truck once ordered, and how much it would cost.

12. Sign employee contracts

- This item will be on the March agenda to include the new AFLAC short-term disability policy.

13. Road work/Town Hall report

- **Motion:** 1. Paul S. 2. Chris R. ... to accept the reports as presented. 3 ayes. Carried.

14. Set the date for the next board meeting March 25, 2025 at 7:30 P.M.

15. Adjourned at 5:50 P.M.

16. Future Agenda Items

- A. Veteran's Park Signage
- B. Coordinated Comprehensive Plan
- C. Update the 5-year road plan